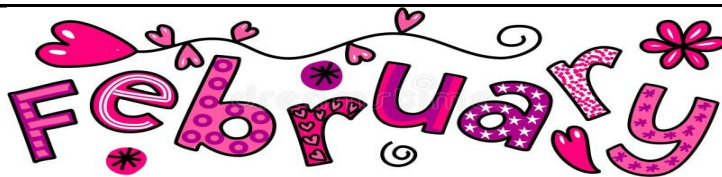




Neighbors



FROM THE DIRECTOR'S DESK



To effectively clean and declutter your home, start small, tackle one room at a time, designate areas for items to go, ask yourself in your use something regularly, donate unwanted items, utilize storage solutions and always give everything a designated place to minimize clutter build-up. Listed below are a few key strategies to use while trying to clean or declutter.

- ♦ **Start small:** Begin with a manageable area like a drawer or cabinet to see quick results and stay motivated.
- ♦ **Set a timer:** Work in focused bursts by setting time limits for decluttering each section.
- ♦ **Ask the "use it or lose it" question:** Evaluate each item and only keep things you use regularly.
- ♦ **Categorize Items:** Sort things into piles for keeping, donating, selling, or trashing.
- ♦ **Donate often:** Regularly drop off unwanted items to local charities.
- ♦ **Be realistic:** Don't try to declutter your entire house in one day.

"DO YOU HAVE A DATE FOR VALENTINE'S DAY?"

OF COURSE! FEBRUARY 14TH!!"

Dionne Wyatt, CEO



The office will be closed on:

- Monday, February 12th for Abraham Lincoln's Birthday
- Monday, February 17th for President's Day

Address:

P.O. Box 643

760 Anderson St.

Carlinsville, 62626

(217) 854-8415

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ♦ Gas leaks
- ♦ Broken water pipes
- ♦ Exposed electrical wires
- ♦ No heat (if the outside temperature is 45-degrees or lower)
 - ♦ Sewer line stoppage (not drain line)- this includes a clogged toilet
 - ♦ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

THERE ARE NO SCHEDULED INSPECTIONS FOR FEBRUARY

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH

BETWEEN THE HOURS OF 8:00 A.M.-4:30 P.M.

MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES

WILL NOT BE GIVEN.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

LATEST NEWS

You will be seeing some new faces conducting your work orders. We have contracted with CCDC and they will be taking over our maintenance at Shelbyville Homes. You will still call your work orders in to the office at **217-854-8606**, then the administrative team will make the work order as normal. Please remember that **ALL** work orders **MUST** be called into the office. Do **NOT** give any of the maintenance men your work orders. All emergency work orders will still be called into the emergency phone at **217-827-2100**.

Things to use your 2024 Income Tax Return for!

- If you are a resident who is having trouble keeping up with their rent payments, you now have an opportunity to get caught up and even get ahead with your 2024 Income Tax Return.
- If you have debt, including credit card debt, contact our office to get help with financial counseling/tips & tricks to paying off your debt with your 2024 Income Tax Return.

217-854-8606